



**MSUNDUZI MUNICIPALITY
COMMUNITY SERVICES MANAGEMENT
COMMUNITY SERVICES
PUBLIC SAFETY EMERGENCY SERVICES & ENFORCEMENT
MINUTE**

TO : SENIOR MANAGER : Mr. JK Khumalo
FROM: CHIEF TRAFFIC OFFICER : Mr. Z Maluleka
DATE : 17 November 2020

**SUBJECT: CANCELLATION OF THE EXTENDED OFFICE HOURS FOR THE
DRIVER'S LICENCE OFFICE**

In compliance with Circular No. 60 of 2020 entitled Restricted Overtime dated 04 November 2020.

Please be advised that the Driver's Licence Testing Centre will NOT be open during the forthcoming weekends until further notice.

The relevant Circular is attached herewith for ease of reference.

This will seriously affect Service Delivery

The inconvenience is regretted...!!!


.....

Z Maluleka

Chief Traffic Officer



The Msunduzi Municipality

OFFICE OF THE CITY MANAGER

Telephone/ uCingo: 033 3922002
Facsimile/ iFekisi: 086 770 2408

Private Bag / Isikhwama: X 321
Pietermaritzburg/ePietermaritzburg 3201

CIRCULAR No. 60 of 2020

To: ALL STAFF

Attention: ALL STAFF

From: OFFICE OF THE CITY MANAGER

Enquiries MP KHATHIDE

Date: 04 NOVEMBER 2020

Ref:

Subject: RESTRICTED OVERTIME

The above subject has reference.

Kindly note that as of the 8th of November 2020 all overtime will be restricted to a maximum of 10 hours per month to all individual employees.

General Managers are to ensure this notice is brought to the attention of all staff within your respective Business units.

Regards

MP KHATHIDE
CITY MANAGER